



Regulation of the Governor no 83

Tallinn, 06.12.2022

Announcement of the design competition for the design of a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu and approval of the rules and regulations and of the rules of procedure of the panel

1. I announce an open design competition for a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu and approve the rules and regulations for the competition and the rules of procedure of the panel (Appendixes).
2. The General Secretariat shall publish in the media Eesti Pank's announcement of the design competition for the silver collector coin and the gold collector coin together with the rules and regulations of the design competition.

(signed digitally)
Madis Müller, Governor

For the attention of:
Chair of the Supervisory Board, Deputy Governors, all departments

Rules for the design competition for a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu

1. Purpose of the design competition

The purpose of the design competition (*the competition*) is to find a design that is appropriate for the minting of the final coins in the series dedicated to the Hanseatic towns of Estonia, which are a silver coin and a gold coin (*the coin or the coins*) dedicated to Hanseatic Tartu.

2. Technical specifications for the design of the coins

- 2.1. The specifications for the silver and gold coins are in Appendix 1 and Appendix 2 to these rules.
- 2.2. The requirements for the submission of designs (*the design or the designs*) are:
 - 1) the design must be submitted in black and white, and if necessary as a colour printing version, on a sheet of A4 in portrait format showing the upper and lower surfaces in the scales of 1:1 and 4:1;
 - 2) if the design uses reflective surfaces or matt areas, these should be shown separately;
 - 3) the design must show both the obverse and the reverse;
 - 4) the obverse of both coins must bear the great coat of arms of Estonia, the words "Eesti Vabariik" and the year 2024;
 - 5) the national coat of arms in the design must adhere to the legally set reference standard for the national coat of arms;
 - 6) the reverse of both coins must show the nominal value of the coin with the symbol for the euro € (see Appendix 3 Specification for the Euro Symbol);
 - 7) letters and numbers must be at least 2 mm in size;
 - 8) in addition to the black and white designs, coloured designs and three-dimensional drawings to the same scales may be submitted;
 - 9) the design may be submitted as a physical model in the scale 4:1, which should clearly show separately the reflective surfaces and matt areas if they are used in the design.
- 2.3. Designs that do not conform to the technical or other terms and conditions of the design competition will be neither considered nor assessed.

3. General terms and conditions of the competition

- 3.1. Any person wishing to participate in the design competition may do so individually or in a group.
- 3.2. Designers may submit one or more designs for the coin. Variations on a single design are not considered separate designs. It is recommended that designers submit designs for both the gold and silver coins together, but designs may be submitted separately for either one or other of the coins.
- 3.3. The deadline for the submission of designs is 03 February 2023 at 12.00. Designs submitted after the deadline will not be entered in the competition.
- 3.4. Designs should be submitted by the deadline to: Mündikonkurss (Hansalinn Tartu), Eesti Pank, Estonia pst 13, 15095 Tallinn.
- 3.5. Each design must be submitted on a separate page and given a one-word title. Multiple designs should each have separate keywords except in the case where the participant in the competition is submitting designs for the silver coin and the gold coin together. Each design must be accompanied by a sealed envelope containing the designer's details: name, address, telephone number and email address, and the registry number if the designer is a FIE. The sealed envelope may only be marked with the same keyword as the design or designs.
- 3.6. Participants in the competition must confirm that each design submitted is an original work and does not breach the intellectual property rights of any other party.

- 3.7. The winner of each coin design competition will be paid 1500 (one thousand five hundred) euros as a prize within ten calendar days after the coins have been issued. The designer of the second-placed design in each competition will get 1000 (one thousand) euros and the designer of the third-placed design will get 700 (seven hundred) euros ten calendar days after signing the contract detailed in point 3.9.
- 3.8. All legally required taxes and payments will be deducted by Eesti Pank from the amounts listed in point 3.7.
- 3.9. The competition winners and the second and third placed entrants will sign a contract granting all the proprietary rights of the design to Eesti Pank, giving exclusive permission to exercise the licensed personal proprietary rights of the designer insofar as this is necessary for minting and issuing the coins and making related products, and granting Eesti Pank the right to sub-license the rights so acquired throughout the world without limit of time. The contract will be signed once the results of the competition have been approved by the Supervisory Board of Eesti Pank, except in the case where no designs chosen by the panel are submitted to the Supervisory Board under point 4.4, and this must be done before the prize can be paid to the designer.
- 3.10. The panel judging the competition has the right to propose additions to the winning designs (*the winning designs*) or changes to their proportions and composition.
- 3.11. The minter of the coins has the right to propose additions to the winning designs or changes to their proportions, if the technical requirements of minting make it necessary.
- 3.12. Eesti Pank has the right to change the nominal value of any coin for any design.
- 3.13. The winning designer or group of designers will make the changes to the winning designs proposed by the panel or the minter, or Eesti Pank in the case of the nominal value, for no additional fee and will then present the amended design to Eesti Pank within ten calendar days of receiving the proposal.
- 3.14. If the winning designer or group of designers does not immediately make the changes proposed by the panel or the minter to the winning design for any reason, and refuses to grant Eesti Pank or a third party nominated by Eesti Pank the right to make such changes, then Eesti Pank will have the right to mint the coin using the second-placed design in the competition. In this case the winning designer will not receive any payment and no contract will be signed with them or any contract already signed will be terminated.
- 3.15. The winning designers or groups of designers will make or have made plaster or other three-dimensional models of the coins for minting within 14 (fourteen) calendar days of signing the contract detailed in point 3.9. Where needed, the winning designers or groups of designers will consult Eesti Pank during the preparations for minting and visit the mint to assess the stages of the preparations.
- 3.16. The winning designers or groups of designers will sign separate service contracts for preparing the plaster models or the plaster and 3D models and for visiting the mint. Eesti Pank will pay up to 1200 (one thousand two hundred) euros of costs for making the plaster or other three-dimensional models, against documentary proof of expenses, separately for the design of the silver coin and the design of the gold coin. If the designers or groups of designers needs to visit the minter, Eesti Pank will pay the travel and accommodation costs.
- 3.17. All the costs of participating in the design competition will be covered by the participants.
- 3.18. Designs submitted for the competition will not be returned.
- 3.19. Eesti Pank will announce the names of the designers of the designs chosen in the competition.
- 3.20. Participants submitting designs grant Eesti Pank the right to collect and process their personal data to identify the designers of the three best designs for the silver coin and the designers of the three best designs for the gold coin and to sign contracts with them, and to archive the designs in the museum in the public interest. The personal data of the competition entrants are handled in accordance with the general regulation EU 2016/679 and the Personal Data Protection Act.
- 3.21. Eesti Pank has the right to change the conditions of the design competition before the deadline stated in point 3.3 above. Changes to the conditions will be announced in the same form as these rules and regulations.
- 3.22. Participants submitting designs for coins to the competition are considered to have accepted the

conditions for entry of the competition.

- 4.** Assessment of the designs submitted to the design competition
- 4.1. The designs and whether they conform with the rules is assessed by a panel convened by Eesti Pank.
- 4.2. The panel and the organiser of the competition have the right to reject a design that is not in full compliance with any one or other condition of the competition, even after the assessment of the designs.
- 4.3. The panel is entitled to declare that none of the designs submitted has won the competition and to declare the competition unsuccessful.
- 4.4. The panel chooses the three best designs from among those submitted to the competition and sends them with the proposals of the panel to the Supervisory Board of Eesti Pank to confirm the design of the coin. If the panel chooses only the winning design in accordance with point 4.5, then only the winning designs are sent to the Supervisory Board, and if the panel does not choose a winning design, then no designs are sent to the Supervisory Board and it is deemed that no design has been found by the competition.
- 4.5. The panel has the right to decide not to choose the three best works and to leave any place unselected when choosing the three best works. If the panel chooses at least one design then the competition is not deemed unsuccessful and the work or works chosen are paid the prizes as set out in point 3.7.
- 4.6. The results of the competition will be announced by 01 June 2023 at the latest.

By

Piret Luhakooder 02.12.2022

Appendix 1 to the rules for the design competition for a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu

Specification for the silver collector coin dedicated to Hanseatic Tartu

Technical specifications

Nominal value	€8
Alloy	Ag 925
Diameter	38.61 mm (± 0.10 mm)
Weight	28.28 g (± 0.25 g)
Shape	round
Edge	smooth
Finish quality	proof
Scale for designs	4:1 and 1:1 on a single page of A4

Appendix 2 to the rules for the design competition for a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu

Specification for the gold collector coin dedicated to Hanseatic Tartu

Technical specifications

Nominal value	€25
Alloy	Au 999
Diameter	18 mm (± 0.05 mm)
Weight	3.11 g (± 0.03 g)
Shape	round
Edge	smooth
Finish quality	proof
Scale for designs	4:1 and 1:1 on a single page of A4

Rules of procedure of the panel for the design competition for a silver collector coin and a gold collector coin dedicated to Hanseatic Tartu

1. Composition of the design competition panel

- 1.1. The designs and whether they conform with the rules is assessed by a panel convened by Eesti Pank and composed of:
- A member of the Executive Board of Eesti Pank as Chair of the panel
 - A member of the Supervisory Board of Eesti Pank
 - A member of the Cash and Infrastructure Department of Eesti Pank
 - A member of the General Secretariat of Eesti Pank
 - A representative of the Estonian Artists' Association
 - A representative of the Estonian Academy of Arts
 - A representative of the Faculty of Humanities (Institute of History), University of Tartu
 - A representative of the Estonian Sculptors' Union
 - A representative of the Tartu city government
 - A representative of Tartu, European City of Culture 2024.
- 1.2. Members of the Supervisory and Executive Boards and employees of Eesti Pank will not be remunerated for their work on the panel. Other panel members are remunerated under authorisation agreements granting each panel member 100 (one hundred) euros, from which all legally required taxes and payments are deducted. The remuneration is paid on the condition that the panel member assesses the designs within the deadlines set out in this rules of procedure.

2. Assessment of the designs submitted to the design competition

- 2.1. Panel members can examine the designs for the silver and gold collector coins at least 24 hours before the agreed time when the decision will be made. If the meeting of the panel is only held remotely, the panel members will be sent electronically for consideration the designs submitted to the competition as soon as possible before the time agreed for the decision, and if possible at least 24 hours before.
- 2.2. Each panel member is entitled to express their opinion on all the designs for the silver coin and the gold coin submitted to the design competition if the meeting is held in person. If the meeting of the panel is only held remotely, Eesti Pank has the right to apply a system where each panel member independently considers the designs for the silver coin and the gold coin separately in advance of the time scheduled for the meeting, chooses the five best designs for each coin from among them, and submits the numbers or keywords of those works by email to Eesti Pank by a certain deadline. The designs chosen by the panel members form the preliminary list of designs for the silver coin and for the gold coin, and the whole panel is informed by email of this list as soon as possible in advance of the meeting.
- 2.3. The panel will decide during its meeting on the order the designs for the silver coin and the gold coin will be assessed in and how they will be assessed. The Chair of the panel will decide the order in which opinions may be expressed. If the meeting of the panel is only held remotely, only the preliminary list of designs noted in point 2.2. of these rules will be discussed and assessed at the meeting. If needed, Eesti Pank has the right to organise more than one remotely held meeting.
- 2.4. The panel will assess the designs for the silver collector coin and those for the gold collector coin separately. Panel members assess the coin designs by each awarding points from 3 to 1 to the three designs they like the most for each coin, unless the panel has previously decided by consensus, given the circumstances and level of the competition, to use a different method for assessing the designs.
- 2.5. The points given to each design are added up and it is noted which three designs for the silver coin received the most points and which three designs for the gold coin received the most points, if the panel has not previously changed the method of assessment or decided to apply point 2.8. If two or more designs receive the same number of points, they will be ranked in order of which received the highest number of

high scores, starting with the number of 3-point awards that each received. If all the scores are equal, there will be a repeat vote between the designs that received the same points. If the votes remain equal after this, the Chair of the panel will have the casting vote.

- 2.6. The panel is quorate if more than half of all the members, including the Chair, attend the meeting.
- 2.7. The panel is entitled to declare that none of the submitted designs has won the competition and to declare the competition unsuccessful.
- 2.8. The panel has the right to decide not to choose the three best works and to leave any place unselected when choosing the three best works.
- 2.9. The panel has the right to propose additions to the designs or changes to their proportions, but does not have the right to change the whole design.
- 2.10. The panel will take its decision on the designs to be submitted to the Supervisory Board of Eesti Pank and the proposal for the winning designs by 21 February 2023 at the latest.
- 2.11. The results of the design competition will be published after the meeting of the Supervisory Board, and by 01 June 2023 at the latest.
- 2.12. Envelopes containing the names and details of the designers will be opened after the assessment. Only the envelopes containing the details of the designers of the designs chosen by the panel will be opened.
- 2.13. Minutes are taken of the meetings of the panel. The meetings of the panel will be minuted by a member of Cash and Infrastructure Department of Eesti Pank who is not a member of the panel. The minutes of the panel meeting will be signed by the Chair of the panel and the person who took the minutes.
- 2.14. Issues not covered by these rules of procedure will be decided by the panel by consensus.

By

Piret Luhakooder 02.12.2022